Using ilovepdf.com:

https://www.ilovepdf.com/

Merging a PDF:
1. Once all the files have been uploaded to your computer click the "Merge PDF" option
2. Select all PDF files in the same order as the pages from the application
3. Click merge PDF
4. Click "Download Merged PDF"

Rearrange/ Delete Pages from PDF:
1. On the initial screen, select "Organize PDF"
2. Click "Select PDF" and choose your file
3. Click and Drag the pages that you want to rearrange
4. To delete a page, click the page and select the "X" on the top right corner
5. When finished, click "Organize" then "Download file"

To Edit/ Sign a PDF:
1. Using the "Edit PDF" option
2. Select the PDF to edit
3. To add text, select $A\rceil$

    a. This option will allow you to type and drag the text to any location on the page
4. To sign, clicker the marker tool which will allow you to draw your signature ✏

Scanning a PDF (From a Phone):
1. At the bottom, select "Scan to PDF"
2. Scan the QR code and download the "iLovePDF" app
3. In the app, select "Scanner" then the orange circle on the bottom right
4. Take pictures of the documents needed, then click "Save"
5. Rename the file, then select the dropdown image **...**
6. Convert the scan into a PDF by selecting the first option
7. On the same dropdown, select share and email the file to yourself

Scanning Documents (From a Printer):
1. Follow the instructions on your printer to scan the documents
2. Save each as a JPEG (JPG) file
3. Email the file to yourself then upload to your computer